

## FINAL

### ■ FRIENDS OF GLENAN WOOD TRUSTEES' MEETING – October 2019

- **Date:** October 22, 2019
- **Time:** 7.45pm
- **Place:** Andree's house
- **Attendees:** Mark Appleton, Rob Borusso, Heather Cattermole, Andree Hawke, Ian Lindsay, Eve MacFarlane, Lucy Roper, Robin Webster
- **Apologies:** Mick Eyre.

#### Agenda items

1. Minutes of last meeting. The minutes of the last meeting were signed off and can therefore be posted on the FoGW website. **ACTION: Eve**
  
2. Treasurer's Report. Lucy stated that the balance of funds stands at £324.36p with at least one outgoing related to the Glenan Gathering still due for payment and no incoming funding due.
  
3. Scottish Land Fund Eve stated that the conveyancing process was now in the hands of the Murchison Law who are aware of the deadlines they must meet to ensure the deal goes through. It was later pointed out that the firm should be instructed to investigate the existence of any easements or rental arrangements granted to third parties. The firm should also be notified about the presence of asbestos roofing sheets on the part of the site opposite the Wood Chip Shop as well as cylindrical concrete casings similar to those forming the seaward entrance to Portavadie Marina. It has been noted that there is also evidence of the dumping of wood chips at the same location on the site.
  
4. Development Officer and Ranger Posts There was a discussion around the two part time posts which are to be initially funded by the SLF grant. Mark declared an interest in one of the posts and it was agreed that in addition to himself, Eve would not play any further role in the recruitment process. Andree said that she had spoken to ex-councillor Bruce Marshall who indicated a willingness to participate in the interview and selection process. His participation would be alongside that of woodland consultant Angus Bevan and panel members drawn from the trustees.

There was some discussion around location and timings for the interviews and the communication with the candidates as well as around the idea of separate panels to interview for the two jobs. There was further discussion around the nature of the roles and the merits and demerits of having two people or one person doing the two jobs.

The date of the interviews would be set for November 4 preferably taking place in the Kames Hall (Eve to book), with the interview panels to be finally determined once applications had arrived. In terms of the practicalities Andree said she has spoken to a representative of Third Sector Interface (TSI) who gave her contact details of the local representative. TSI is Scottish Government entity that provides a single point of access for support and advice for the third sector within local areas. For accounting and payroll issues, Rob further endorsed Richard with whom he has previous direct

experience of working. There was some discussion around the issues of supervision of the two roles.

**ACTION: Heather, Andree, Robin, Ian, Eve**

5. AGM Planning There was some discussion around the timing and venue of the AGM and it was agreed that the event would be scheduled to start at 12.00 noon and run for as long as necessary rather than be allocated a two-hour time slot which might encourage people to arrive late. Andree said she would print off some of the already approved posters created by Mick for distribution around the village. Eve and or Lucy would book the venue. **ACTION: Eve, Lucy, Andree**
  
6. Ceilidh It was agreed that with so much else happening the idea of a ceilidh to celebrate our success in securing the wood should be put on hold for the time being.
  
7. A Wood of Our Own meeting Eve and Ian offered to attend this event in Colintrave and to update that gathering about our progress.
  
8. Any other business All agreed that Andree's correspondence with the Argyll Countryside Trust regarding a National Lottery Grant application was an exciting development, as was her application for funding from the Tighnabraich Development Trust.  
  
On a different matter, it was agreed that a letter or email be sent to Craig Ward formally accepting his recent resignation and thanking him for his contribution to the group.
  
9. Next meeting The date of the next meeting, other than the AGM was set for November 2 to discuss the interview arrangements.

ENDS