

## FINAL

### ■ FRIENDS OF GLENAN WOOD TRUSTEES' MEETING – September 2019

- **Date:** September 23, 2019
- **Time:** 10.00am
- **Place:** KCFC
- **Attendees:** Mark Appleton, Heather Cattermole, Mick Eyre, Ian Lindsay, Eve MacFarlane, Lucy Roper, Craig Ward, Robin Webster
- **Apologies:** Rob Borusso, Andree Hawke

#### Agenda items

1. Minutes of last meeting. Although not specifically discussed no issues were raised concerning the minutes of the last meeting, consequently they can be signed off and posted on the FoGW website. **ACTION: Eve**
2. Treasurer's Report. Lucy stated that the balance of funds stands at £803.63p with various outgoings related to the Glenan Gathering due for payment. There followed a discussion about what payments could be made to the individuals who had contributed to the day and also to the Kings Court Centre, for their help. **ACTION: Lucy**
3. Scottish Land Fund Grant Offer Following the success of our application for funding Eve explained that the meeting has been called early in order to ensure that all administrative issues relating to the offer would be dealt with in good time to meet the October 1<sup>st</sup> deadline. On the issue of legal services in relation to conveyancing for the purchase of Glenan Wood, it was agreed that a recommendation from the Community Woodlands Association in favour of Murchison Law of Inverness be taken up. This would have to be on the basis that their fees would not exceed £3750 **including VAT** given that this is the sum allocated for legal fees in the grant offer. It was agreed by the board that a letter of authority be sent by us to Murchison Law in order to engage their services subject to their acceptance of this upper limit on fees and providing instructions to them to submit the offer and complete the deal.

Lucy sought to clarify what sums of money would appear in our account in terms of the capital sum to make the land purchase, the legal fees and the wages for the development officer and ranger posts. Mick offered seek clarification on these matters and also to arrange an informal discussion with KCFC accountant Richard Ingham to help clarify issues around payroll payments etc. **ACTION: Mick**

4. Development Officer and Ranger Posts There was a discussion around the two part time posts which are to be initially funded by the SLF grant. Two members declared an interest and it was agreed that other board members would be involved in drafting job descriptions including the nature of the posts,

the desired outcomes complete with timelines for their achievement together with the person specification in terms of professional experience, qualifications etc. It was agreed that a working group of trustees would come together next to progress this matter. **ACTION: Eve, Heather, Andree, Robin**

5. Survey Eve explained that Angus Bevan, an Associate of the Native Woods Cooperative and who undertook our PAWS report, has offered to voluntarily and free of charge conduct an initial survey of the wood, looking into pathways and areas for rhododendron control etc. It was agreed that this could proceed. **ACTION: Eve**
  
6. Annual General Meeting It was suggested that the AGM be scheduled for October 26, provisionally in the Kames Church Hall. **ACTION: Eve / Lucy**
  
7. Celebration of Grant Award success Robin suggested that we should hold some form of a celebration given that our initial goal of securing a grant to acquire Glenan Wood has been met. All agreed that this was a good idea and there was a suggestion that a ticketed ceilidh should be held in the Kames Village Hall with a band, refreshments and raffle. This would both help engage and include the community in our success and hopefully help generate some funds. **ACTION: All**

Community Woodlands Association The 2019 CWA conference will be held at Chatelherault Country Park, South Lanarkshire on Saturday 28 and Sunday 29 September. Craig suggested that this would be a good opportunity to update the Association about our news. All agreed that it would be good to have some representation there.

8. Next meeting No date was set for the next meeting.

ENDS