

# Friends Of Glenan woods

Board Meeting – Friday 15<sup>th</sup> November 2019 4:30pm at Lucy's

Attendees: Andree Hawke, Lucy Roper, Eve MacFarlane, Robert Borruso, Ian Lindsay, Heather Muir

Apologies: Robin Webster and Mark Appleton

1. Appointments -  
Rhyddian to be emailed by Robin to say the contract dates are 20<sup>th</sup> January 2020 through to 19<sup>th</sup> January 2022. The end date is not negotiable therefore if Rhyddian starts later then Mick will be offered to fill in.  
Mick is able to start immediately however the start date is dependent on funds being received into FOGW's bank account and relevant liability insurance and employer PAYE obligations in place.
2. Employee accountant – Richard has agreed to manage the employee wages including employer's obligations. Eve to write to Richard to formalise this arrangement.  
Eve and Lucy to meet Richard to understand his role.
3. Coastal community fund – Andree working with Mick to apply for funds by 13<sup>th</sup> December 2019
4. Time management software – Lucy to investigate GLEEO app
5. Mick to be removed from the board due to his employment as Development officer
6. Employee mentoring – Ian to mentor Rhyddian and Andree to mentor Mick.
7. Insurance – Employer and public liability insurance will need to be purchased before commencement of Mick and Rhyddian and as soon as the deeds are transferred to FOGW – Eve and Mark currently looking into it. Rob suggested NFU.
8. Board decision making approach will be by majority vote with proviso that a decision will be postponed if more information is required by board members feel able to cast their vote.
9. Future developments for FOGW will be identified and prioritised by the board using the list created by Andree. Each board member will independently decide on the priorities and a meeting to be held to agree those priorities. We will look at holding a ½ day workshop for this meeting. Both Mick and Rhyddian's input will sort as well.
10. Next board meeting to be held when the purchase funds have been received.

